Call to Order
The meeting was called to order at 6:43 pm.

Co-President’s Report
The December 2011 minutes were presented and approved. Attendees were reminded of the date for the 2nd Annual Auction and International Food Festival and told that tickets can be purchased online at brooklyntechpta.org OR at the February & March PTA meetings. In addition, Ms. Ho announced that a Chinese New Year celebration would be part of the February 2nd PTA meeting.

Mr. Asher – Principal’s Report
Mr. Asher updated the status of several C-30 processes being conducted. Ms. Sullivan was appointed as an administrative AP and will be moving from the Student & Parent Engagement position to the Assistant Principal of Organization. Ms. Laura Marquez will be replacing Ms. Sullivan in late January or early February. The C-30 committees for AP of Guidance and AP of Engineering will be held as soon as a committee of students, parents and administration can be set up to interview the candidates.

Mr. Asher informed parents that the undefeated Wrestling team would be hosting playoffs at Tech and that admission was free for students who had valid SGO cards and $2 for students who did not. He then discussed the importance of students having a valid SGO card as the money generated from SGO cards goes to teams, clubs and activities.

Mr. Asher encouraged parents to keep up with their students progress via Skedula and referred parents to the bths.edu website for upcoming midyear assessments during Regents week.

Finally, Mr. Asher announced that the auditorium will be undergoing a $2 million lighting & sound redesign that should be done for September of 2012.

Ms. Sullivan - AP of Student & Parent Engagement Report
Ms. Sullivan spoke about the fee schedule for AP exams. If a student receives free or reduced lunch, there is no fee for AP testing. Anyone wishing to apply for a fee waiver needs to hand in their request to the Brooklyn Tech finance committee by January 13, 2012. Other news included that Title I status was reached and Tech has 3208 students who are eligible for free lunch. This status entitles Tech to about $4.5 million dollars of federal funding. The college office is planning a Boston area trip to be held in the spring.

Dates for Seniors to keep in mind:
   Senior Trip: January 6th – 8th
   Yearbook Senior Dues Package: January 20th (this is the deadline for ordering a yearbook)
   Graduation: June 25th and 26th; time TBD – more than likely 6:00pm starts with students being broken up by major.

Ms. Chan – Parent Coordinator
Ms. Chan discussed the procedure to secure working papers and also informed parents of the Asthma Workshop for students on January 17th from 3:15 to 4:30 and for parents prior to the February 2nd PTA meeting from 5:15 to 6:30.
**Iris Lam - Treasurer’s Report**

Iris Lam distributed and reviewed the budget for approval. The budget was approved.

**Mrs. Carole Kelly – Corresponding Secretary**

Mrs. Kelly reminded parents of the Amazon.com link on the brooklyntechpta.org site. Tech will receive a portion of the sales from that link back to the PTA. In addition, a new site, goodshop.com will also donate a portion of proceeds back to Tech PTA if you use the code “BROOKLYN TECHNICAL HS PTA”

**Mr. Ken Cera – School Leadership Team**

Mr. Cera discussed the role parent representatives serve on the School Leadership Team. The SLT is a group of parents, students, teachers and administrators that meet once a month to discuss school policy. Parent members of the SLT help to develop and approve school policy as well as the schools Comprehensive Education Plan (CEP). Parent members are also encouraged to bring forth issues that they would like to see addressed and/or resolved by the SLT. The process by which a parent can become a member of the SLT was also discussed.

**Mr. Isaac Honor – Internship Coordinator**

Mr. Honor walked parents through the internship information that can be found on the bths.edu website and also gave insight into additional tools that his office offers (such as creating a cover letter & resume as well as how one should conduct themselves on an interview). He spoke to the importance of internships (chief among these were gaining work experience and insight into a particular field, proving ones capabilities and building a network) and the varied opportunities afforded Tech students via such internships.

More information on internships can be found under the GUIDANCE tab of the bths.edu website.

**Mr. Piruz Partow – Director, Brooklyn Music School**

Mr. Partow spoke about the various programs offered at Brooklyn Music School and the many benefits that the study of music, dance and theater can bring to the academic life of students. He encouraged parents to consider placing their children in such programs as it would enrich their lives overall, not just academically or to look good on a college application. **Mr. Partow generously offered a 15% discount on tuition to Brooklyn Tech students.**

Information about Brooklyn Music School can be found at brooklynmusicschool.org

The meeting was adjourned at 8:15pm

***TRANSLATION SERVICES ARE AVAILABLE FOR ALL PTA MEETINGS IN MADARIN, CANTONESE & RUSSIAN***