



SLT Title 1 Subcommittee

MINUTES

11/23/09

05:00 PM

1W26

MEETING CALLED BY	D. Fanning
TYPE OF MEETING	SLT Subcommittee
FACILITATOR	D. Fanning
NOTE TAKER	D. Fanning
TIMEKEEPER	D. Fanning
ATTENDEES	

Name	Title	Telephone Number	E-Mail
David Fanning	APO	(718) 804 – 6504	dfannin@schools.nyc.gov
Marc Williams	AP SPE	(718) 804 - 6496	mwilliams@bths.edu
Suet Mei Chan	Parent Coordinator	(718) 804 – 6441	smchan@bths.edu
Daniel Baldwin	UFT Chapter Leader	(718) 804 – 6591	dbaldwin@bths.edu
David Gold	Parent	(917) 656 - 9630	lduggan@nyc.rr.com
Lynn Lee	Parent	(718) 999 – 2312	lynnleel@hotmail.com
Pradeep Singh	Parent	(347) 680 – 7576	psingh@mitc.us
Julie Wang (NP)	Parent	(646) 637 – 5078	Jzywang2002@yahoo.com
Mei We (NP)	Parent	(201) 952 – 3321	wumei@pbworld.com
Hilda Wong	Parent	(917) 703 – 0855	Hildawong1678@yahoo.com
Christopher Panny (NP)	Parent	NA	cjplau@hotmail.com
Michelle Williams	Parent	(718) 230 – 0403	Miw2007@verizon.net



Agenda topics

17:00 – 17:10 AM

REVIEW OF MINUTES

D. FANNING

DISCUSSION	The committee reviewed the minutes from last meeting
CONCLUSIONS	The minutes were adopted as written

17:10 AM – 18:00 AM

REVIEW OF ACTION ITEMS

G. SUKHAI

DISCUSSION	Mr. Fanning facilitated a review and report of the action items from last meeting	
CONCLUSIONS	The Committee reported as follows:	
Committee members will come to next meeting prepared to discuss recommendations for use of Parent Engagement funds.	All	11/16/09
The committee reported that they would like to investigate the possibility of using Title 1 money to provide SAT preparatory work.		
Mr. Baldwin will advise regarding the possibility of using media students to produce a short film on lunch forms.	D. Baldwin	11/16/09
Mr. Baldwin reported that he had reached out to the media teachers and they agreed to make the film a second term project for the media students. Mr. Fanning asked Mr. Baldwin to investigate if the media teachers could commit to an exact time frame for the project.		
Mr. Fanning will revise the report for review regarding achievement statistics for the lowest third performing students at BTHS.	D. Fanning	11/16/09
Report revised and e-mailed to members immediately following last meeting. Revision attached to last meetings adopted minutes.		
Mr. Williams will prepare a Lunch form report regarding collection data.	M. Williams	11/16/09
Mr. Williams reported that our Title 1 eligibility rate reached 62.24% at last count. There are only 717 families who have yet to submit a form. Mr. Williams remains committed to pursuing those families and encouraging them to fill out the lunch form. Mr. Williams also reported that about 16 students had received audit letters. Of those who are Title 1 eligible 2300 students received free lunch while 734 students received the reduced lunch. Mr. Fanning reminded the committee that this was something we needed to be aware of as reduced lunch was only a Title 1 eligibility criteria due to the ARRA legislation. This might not continue when the ARRA grant expires in 2012. This would cause us to lose our Title 1 eligibility.		
Solicit volunteers for the College Office. Coordinate with Ms. Mazzone	M. Williams/S.M. Chan	11/16/09
Ms. Chan reported that the college office did not require assistance in the office doing paperwork but would appreciate assistance in other areas. The list of areas that they could be of assistance is attached. Ms. Chan agreed to distribute. (see attached)		
Consult with Principal regarding the proposed College Essay Writing Clinic.	D. Fanning	11/16/09
Position posted.		



Brooklyn Technical High School

Randy J. Asher, Principal

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Prepare proposals for the proposed parent workshop	D. Fanning/ M. Williams	11/16/09
<p>1) Mr. Fanning reported out on the successful Parent Science Outreach meeting on 11/09/09 and presented the parents with Ms. Chan's summary of the event. See attached.</p> <p>2) Mr. Fanning reported that we would be unable to host the Franklin Covey workshop due to funding restrictions on the Title 1 funds. The committee suggested investigating a free alternative through the colleges, alumni, or other organizations. The committee discussed investigating hosting a workshop on the following topics:</p> <ul style="list-style-type: none"> a) "Why is it important to go to college? What sort of things should we be doing as High School families to prepare for college?" b) A workshop on student health issues. 		

11:35 AM – 11:45 AM

NEW BUSINESS

D. FANNING

DISCUSSION	Mr. Fanning asked if anyone had any new business for review
CONCLUSIONS	The committee had no new items

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Next meeting set for 11/16/09 at 17:00:00 in 1W26	All	12/14/09
Committee members will come to next meeting prepared to discuss recommendations for use of Parent Engagement funds.	All	12/14/09
Mr. Baldwin will advise regarding the schedule for using media students to produce a short film on lunch forms.	D. Baldwin	12/14/09
Mr. Fanning will report regarding setting up proposed parent workshops	D. Fanning	12/14/09
Mr. Williams will provide the final lunch form report	M. Williams/S.M. Chan	12/14/09
Mr. Fanning will prepare a report regarding using Title 1 monies to provide SAT preparatory courses.	D. Fanning	12/14/09
Mr. Fanning will prepare a NAVIANCE report of colleges our students attended.	D. Fanning	12/14/09

OBSERVERS	None
RESOURCE PERSONS	None
SPECIAL NOTES	
RESOURCES	College Office Needs Analysis, Science Outreach summary