



SLT Facilities Subcommittee

MINUTES

12/02/09

11:04 AM

1W26

MEETING CALLED BY	D. Fanning
TYPE OF MEETING	SLT Subcommittee
FACILITATOR	D. Fanning
NOTE TAKER	D. Fanning
TIMEKEEPER	D. Fanning
ATTENDEES	

Name	Title	Telephone Number	E-Mail
David Fanning	APO	(718) 804 – 6504	dfannin@schools.nyc.gov
Daniel Baldwin	UFT Chapter Leader	(718) 804 – 6491	dbaldwin@bths.edu
Lori Parizman	Teacher	(718) 804 – 6551	lparizman@bths.edu
Barbara Pook	Parent	NA	bpook@pdoinc.com
Dania Sandfia	Student	NA	dsandfia@gmail.com
Michelle Gorbonosov	Student	NA	michellegorbonosov@gmail.com
Sharnjit Dhaliwal	Student	NA	Sharmy127@aol.com
Kristi Zhang	Student	NA	Zhang.kristi@gmail.com
Andrew Goodman	District Manager DSFN	(718) 398 – 9071	andrewg@schools.nyc.gov
Fortunata DiLorenzo	Dietician, BTHS	(718) 624 – 2855	fdilorenzo@schools.nyc.gov
Kimberly Henry	Teacher	(718) 804 – 6560	khenry@bths.edu
Janice Baranowski	Teacher	(718) 804 – 6560	mrsbths@aol.com
Macrae Maxfield	Teacher	(718) 804 – 6560	mmaxfield@bths.edu



Brooklyn Technical High School

Randy J. Asher, Principal

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Prepare an elevator upgrade overview	D. Fanning	12/02/09
<p>Mr. Fanning reported back that the Elevator upgrade had begun but has experienced unexpected delays. EXCEL elevator has been present in the building since the kickoff but has run into technical difficulties retrofitting the technology on the existing elevator cars. The A and B cars are tentatively slated for activation on 12/07/09 at which point work will commence on the D and E cars.</p> <p>Mr. Fanning reported that override keys have been distributed to all staff and we are prepared for implementation when the upgrade has been completed.</p>		
Conduct a "needs analysis" of the library for proposed upgrades.	Student Members/ D. Fanning	12/02/09
<p>The above was tabled due to time constraints.</p>		
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05 MINUTES	NEW BUSINESS	ALL
DISCUSSION	The committee opened the floor for new business to be considered	
CONCLUSIONS	Mr. Fanning introduced the following:	
<p>The Division of School Food and Nutrition closed the teacher's cafeteria effective 11/25/09. Mr. Fanning posted a Request for Proposal (see attached) on 11/24/09 and e-blasted the same to all staff, students, and parents. The RFP invited all constituent groups to submit a proposal for the most efficient use of the space now that DSFN has vacated. The deadline for submissions in 12/11/09.</p> <p>Mr. Fanning asked that the committee review all of the RFP's at the next meeting on 01/06/10 and make a recommendation to the SLT for their following meeting on 01/21/10.</p> <p>Ms. Parizman recommended that the committee be furnished with the RFP's in advance to allow for members to study them in advance and make the most effective use of time. Mr. Fanning agreed to compile and distribute the RFP's in advance of the 01/06/10 meeting.</p> <p>Ms. Henry suggested that the school also look into the possibility of relocating the teacher's cafeteria to allow for staff to have a place to eat while also making the existing space available for renovations. Mr. Fanning indicated that similar plans were already under consideration and that Mr. Fanning would report back on this possibility at the 01/06/09 meeting as part of the RFP review process</p>		



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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Next meeting set for 01/06/10 at 11:04:00 in 1W26	All	01/06/10
Meet with their constituent groups and report back with issues for consideration next meeting	All	01/06/10
Prepare an elevator upgrade overview	D. Fanning	01/06/10
Conduct a "needs analysis" of the library for proposed upgrades	D. Fanning/Student Members	01/06/10
Report back on the status of the fume hoods	D. Fanning	01/06/10
Report back on the installation of a new service line in the NW section of the student cafeteria	D. Fanning/ A. Goodman /F. Di Lorenzo	01/06/10
Convert the existing NW service station from a fast food to a traditional service station	A. Goodman/F. Di Lorenzo	01/06/10
Report back on the implementation of the Cafeteria reforms suggested above	D. Fanning/ A. Goodman /F. Di Lorenzo	01/06/10

OBSERVERS	Andrew Goodman, Fortunata Di Lorenzo
RESOURCE PERSONS	None
SPECIAL NOTES	
RESOURCES	Request for Proposal