SLT Facilities Subcommittee

MINUTES 09/15/09 11:00 AM 1W26

<table>
<thead>
<tr>
<th>MEETING CALLED BY</th>
<th>D. Fanning</th>
</tr>
</thead>
<tbody>
<tr>
<td>TYPE OF MEETING</td>
<td>SLT Subcommittee</td>
</tr>
<tr>
<td>FACILITATOR</td>
<td>D. Fanning</td>
</tr>
<tr>
<td>NOTE TAKER</td>
<td>D. Fanning</td>
</tr>
<tr>
<td>TIMEKEEPER</td>
<td>D. Fanning</td>
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<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>TELEPHONE NUMBER</th>
<th>E-MAIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>David Fanning</td>
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</tr>
<tr>
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</tr>
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## Agenda topics

### 30 MINUTES  ELEVATOR UPGRADES  D. FANNING

| DISCUSSION | Mr. Fanning announced that EXCEL elevator has produced three proposals for upgrading the elevators at BTHS. Mr. Fanning passed along the recommendation of DSF for option C. Option C would have a per car cost of 9K. The committee discussed related problems and issues related to the elevator situation. |
| CONCLUSIONS | The Elevator upgrade project is waiting for funding. Mr. Fanning called for the constituent groups to advise regarding proposed funds as well as issues and challenges at the next meeting. |

### 30 MINUTES  CAFETERIA ISSUES  D. FANNING

| DISCUSSION | Mr. Fanning informed the committee that DSFN has advised that numbers are down for both the Breakfast and lunch programs. Continued low numbers would likely result in the removal of the additional staff that were allocated last year. The floor was opened for questions and problems related to the program. |
| CONCLUSIONS | The students suggested an outreach program regarding the food service programs to get the word out amongst the students. The staff reported that there have been no issues regarding the program to date. |

### 1 MINUTES  NEW BUSINESS  D. FANNING

<p>| DISCUSSION | Mr. Fanning asked the members to send agenda items for discussion before next meeting |
| CONCLUSIONS | The constituent groups will advise Mr. Fanning of any items they would like added to the agenda prior to next meeting. |</p>
<table>
<thead>
<tr>
<th>ACTION ITEMS</th>
<th>PERSON RESPONSIBLE</th>
<th>DEADLINE</th>
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</thead>
<tbody>
<tr>
<td>Next meeting set for 10/16/09 at 11:00:00 in 1W26</td>
<td>All</td>
<td>10/11/09</td>
</tr>
<tr>
<td>Committee members will come to next meeting prepared to discuss recommendations for the proposed elevator upgrade</td>
<td>All</td>
<td>10/11/09</td>
</tr>
<tr>
<td>Committee members will come to next meeting prepared to discuss issues and concerns for the proposed elevator upgrade</td>
<td>All</td>
<td>10/11/09</td>
</tr>
<tr>
<td>Student members will outreach regarding loss of student traffic for DSFN breakfast and lunch program</td>
<td>All student members</td>
<td>10/11/09</td>
</tr>
<tr>
<td>Meet with their constituent groups and report back with issues for consideration next meeting</td>
<td>All</td>
<td>10/11/09</td>
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<tr>
<th>OBSERVERS</th>
<th>RESOURCE PERSONS</th>
<th>SPECIAL NOTES</th>
<th>RESOURCES</th>
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<tbody>
<tr>
<td>None</td>
<td>None</td>
<td>None</td>
<td>EXCEL Elevator Proposals A-C</td>
</tr>
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</table>
July 29, 2009

NYC Department of Education

Division of School Facilities
44-36 Vernon Blvd. L.I.C. N.Y. 11101
Attn: Khin Zaw, Hank Krussman

Re: Brooklyn Tech High School

Option “A” Key Lock Out

Please accept our proposal for the following recommended work, option “A”, for the lock out of elevator floor stops.

Current elevator status
• Elevator hall calls access with Chicago 2100 series lock out.
• Elevator car calls access with Chicago 2100 series lock out.

Proposed upgrade
• Upgrade current hall call buttons with Medeco key switch.
• Upgrade current car call buttons with Medeco key switch.

Positives
• Unable to duplicate.
• Need certification from Medeco to duplicate.

Negatives
• Need to distribute to all school staff.
• Recommend to upgrade all elevators to make school lock out uniform.

With the Option “A” feature the teacher access floor would be of the spring loaded type so that access would need key operation at all times. The student access floors would be of the full on or full off key switch, providing service to floors designated for students with or without key service.

“Next Level Service”
July 29, 2009

NYC Department of Education
Division of School Facilities
44-36 Vernon Blvd. L.I.C. N.Y. 11101
Attn: Khin Zaw, Hank Krussman

Re: Brooklyn Tech High School

Option A continued Key Lock Out

Total labor per elevator: 16 hours @ $118.50 = $1,896.00
Total material @ 20%: $2,700.00

Total NTE per elevator: $4,596.00

Additional keys available $14.40 each

Any questions please contact me.

Thank you,

Robert Belcher
rbelcher@excelelevator.com
July 29, 2009

NYC Department of Education

Proposal # 412H-70

Division of School Facilities
44-36 Vernon Blvd. L.I.C. N.Y. 11101
Attn: Khin Zaw, Hank Krussman

Re: Brooklyn Tech High School

Option “B” Current Control System Feature

Please accept our proposal for the following recommended work, option “B”, for the lock out of elevator floor stops.

Current Control system
• The current control system has the capability to program day and time access on a floor by floor access.

Proposed upgrade
• Program controller with floor access days and times as detailed to Excel by School Staff.

Negatives
• The programming feature would not be easily changed.
• There is no override for the locked out floors. Teacher access floors would always be off during the programmed times.

With the Option “B” feature teacher access would not be possible during locked out days and times.

Total labor per elevator: 8 hours @ $118.50 = $948.00

Total NTE per elevator: $948.00

Thank you,

Robert Belcher
rbelcher@excelelevator.com

“Next Level Service”
July 29, 2009

NYC Department of Education                  Proposal #  412H-71

Division of School Facilities
44-36 Vernon Blvd. L.I.C. N.Y. 11101
Attn: Khin Zaw, Hank Krussman

Re:       Brooklyn Tech High School

Option “C”  CE Electronics Card Reader System

Please accept our proposal for the following recommended work, option “C”, for
the lock out of elevator floor stops.

Proposed upgrade
• Furnish and install new CE Card reader system.
• Furnish and install CE Card Reader panel in elevator near or adjacent to
  the elevator operating panel.
• Furnish and install new CE Card Reader panel in elevator hall ways near
  or adjacent to the hall call buttons.
• Furnish and install master control key switch in Lobby hall panel to turn
  feature on (card access enabled) or off (full access).
• Provide 600 programmed cards (maximum allowed in system)

Requested designated full student access floors will be omitted from this feature.
These floors will be full access at all times.

Requested non student access floors can be accessed by programmed card key
or left on full access.

Positives
• Students will not have access to programmed cards. These cards cannot
  be duplicated.

Negatives
• Maximum of 600 cards are programmed to system.
July 29, 2009

NYC Department of Education

Division of School Facilities
44-36 Vernon Blvd. L.I.C. N.Y. 11101
Attn: Khin Zaw, Hank Krussman

Re: Brooklyn Tech High School

Option “C” CE Electronics Card Reader System

Total labor per elevator: 18 Team Hours @ $215.46 = $3,878.28
Total Material per elevator @ 20%: $4,800.00

Total NTE per elevator: $8,678.28

Any questions please contact me.

Thank you,

Robert Belcher
rbelcher@excelelevator.com