



# SLT Facilities Subcommittee

## MINUTES

11/04/10

10:30 AM

1W26

<b>MEETING CALLED BY</b>	D. Fanning
<b>TYPE OF MEETING</b>	SLT Subcommittee
<b>FACILITATOR</b>	D. Fanning
<b>NOTE TAKER</b>	D. Fanning
<b>TIMEKEEPER</b>	D. Fanning
<b>ATTENDEES</b>	

Name	Title	Telephone Number	E-Mail
David Fanning	APO	(718) 804 - 6504	<a href="mailto:dfannin@schools.nyc.gov">dfannin@schools.nyc.gov</a>
Daniel Baldwin	UFT Chapter Leader	(718) 804 - 6491	<a href="mailto:dbaldwin@bths.edu">dbaldwin@bths.edu</a>
Lori Parizman	Teacher	(718) 804 - 6551	<a href="mailto:lparizman@bths.edu">lparizman@bths.edu</a>
Sonia Laudi	Librarian	(718) 804 - 6585	<a href="mailto:slaudi@bths.edu">slaudi@bths.edu</a>
David Shadburn	Student	NA	<a href="mailto:dshadburn611@bths.edu">dshadburn611@bths.edu</a>
Lin Wei Kang	Student	NA	<a href="mailto:lkang@bths.edu">lkang@bths.edu</a>
Marouf Hossain	Student	NA	<a href="mailto:Mhossain0048@bths.edu">Mhossain0048@bths.edu</a>



# Brooklyn Technical High School

Randy J. Asher, Principal

29 Fort Greene Place · Brooklyn, New York · 11217 · Telephone:(718) 804 - 6400 · Fax:(718) 804-6525 [www.bths.edu](http://www.bths.edu)

## Agenda topics

30 MINUTES		REVIEW OF OPEN ACTION ITEMS	D. FANNING
DISCUSSION	Mr. Fanning reviewed the open Action Items with the committee		
CONCLUSIONS	Action Items		
<b>Gym Sliding Doors:</b> Mr. Fanning reported that there is an open work request for the repair of the open gym doors. The repair is pending funding availability.			
<b>Library Needs Analysis:</b> Ms. Laudi reported that the library has many needs that have not been met. Ms. Laudi provided a summary of needs (see attached). The committee discussed the feasibility of providing more computer access for the library. Mr. Fanning reported that an earlier proposal for additional computer installation was rejected by the SLT in favor of a more extensive renovation. Mr. Fanning suggested that the constituent groups raise the issue with SLT to investigate the possibility of installing more computers in the library. Mr. Baldwin reported that the UFT was working with DSF to abate the floor at the DOE's cost. Mr. Baldwin raised the issue that the library was understaffed. Ms. Laudi requested that Tech Squad members resume staffing the library during lunch periods. Mr. Fanning raised the issue that Tech Squad was removed due to complaints by staff members in the Library. The committee agreed that Tech Squad would return but would report only to the librarians.			
10 MINUTES		NEW BUSINESS	D. FANNING
DISCUSSION	Mr. Fanning opened the floor for new business and future agenda items		
CONCLUSIONS			
<b>Express Elevators:</b> Mr. Shadburn raised the issue that teachers often commandeer the A & B student elevators during passing and remove students from the cars. Mr. Fanning asked Mr. Shadburn to speak to student government and report back with the names and dates of any future occurrences.			
<b>East Side Entrance:</b> Mr. Shadburn raised the issue that there is often long lines for entry at CW. Mr. Fanning asked Mr. Shadburn to investigate the situation to ensure that the problems are still persisting past the first two weeks.			
<b>Cafeteria Issues:</b> Mr. Hossain noted that the lunch lines do not begin service until 10 or 15 minutes into the lunch period. This causes many problems as it prevents many students from eating.			



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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Next meeting set for 12/01/10 at 10:30:00 in 1W26	All	12/01/10
<b>Express Elevators:</b> Mr. Shadburn raised the issue that teachers often commandeer the A & B student elevators during passing and remove students from the cars. Mr. Fanning asked Mr. Shadburn to speak to student government and report back with the names and dates of any future occurrences.	D. Fanning	12/01/10
<b>East Side Entrance:</b> Mr. Shadburn raised the issue that there is often long lines for entry at CW. Mr. Fanning asked Mr. Shadburn to investigate the situation to ensure that the problems are still persisting past the first two weeks.	L. Parizman D. Baldwin	12/01/10
<b>Cafeteria Issues:</b> Mr. Hossain noted that the lunch lines do not begin service until 10 or 15 minutes into the lunch period. This causes many problems as it prevents many students from eating. Mr. Fanning will investigate and report back to the committee.	D. Fanning	12/01/10
Tech Squad to resume service in the library during lunch periods	D. Fanning G. Sukhai	11/08/10
Meet with constituent groups and send Mr. Fanning items for consideration for next meeting's agenda	All	12/01/10

<b>OBSERVERS</b>	None
<b>RESOURCE PERSONS</b>	None
<b>SPECIAL NOTES</b>	None
<b>RESOURCES</b>	Agenda, Library Needs Document, Sign in Sheet



# Library Needs

October 2010

1. More computers for students. *- Proposing addition of 9 additional computers*
2. Reliable tech. support.
3. Addition of 2 or 3 databases.
4. AV equipment such as a mobile cart with a computer, TV, DVD player, projector.  
Also a smartboard, (or screen), digital and video cameras,  
....in addition....a security system for the back door, a barcode scanner
5. Differentiated work areas such as an AV area, discussion and group project area, computer lab, classroom to teach research skills, performance area, and a quiet area to study and read.
6. Cass machine to make for a quick and orderly entrance.
7. Good cable and wire management.
8. 2 new computers for back office.
9. Better maintenance of library – furniture, shelves, doors and floors. More frequent cleaning...

10. Printing



**Agenda**  
**SLT Facilities Subcommittee**  
**11/04/10**  
**10:30 – 11:30**  
**1W26**

- 1) Review of Open Action Items
  - a. Investigate the work request for the Gym sliding doors
  - b. Prepare needs analysis for library
- 2) New Business

Fanning  
Fanning  
L. Parizman/Baldwin  
All