



SLT Minutes

January 21, 2010

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| ✓ R. Asher, Principal | ✓ D. Baldwin, UFT Chair | ✓ J. Hertzberg, PTA Co-President |
| ✓ T. Evangelist, AP Science | ✓ R. Lehrman, UFT | ✓ T. Law, PTA |
| ✓ C. Morano, Guest | ✓ L. Parizman, UFT | ✓ L. Morano, PTA |
| ✗ M. Mandery, BTAF | ✓ A. Ahmed, Student | ✗ M. Tang, PTA |
| ✓ S. Chan, Parent Coordinator, Guest | ✓ U. Kadziolka, Student | ✓ D. Gold, PTA |
| ✓ Ms. Mayham, BTAF | | |

1. Call to order: 4:36pm.
2. Approve minutes of previous meeting: Mr. Asher spoke about making sure that the minutes are comprehensible so that others can read the minutes and understand what took place at the previous and all SLT meetings. This will make the minutes more inviting for others to read. The SLT Team aided in correcting four typos and a rephrasing of a sentence. The motion for the changes was approved and adopted.
3. Visit to Library: The SLT then proceeded with Mr. Fanning to the Library to meet the librarians and review the current conditions of the facility. The purpose of the tour was to view and address the specific issues regarding the library. Mr. Fanning pointed out that there are 12 newer computers in the library for the students to use. Mr. and Mrs. Morano commented that the computers are slow. It was pointed out that there are certain configurations to the machines that could slow them down. Mr. Morano was then asked to come to the next facilities meeting as to help point out the computer problems to the technicians. It was pointed out that the computers are sufficient in providing internet and Microsoft office features. The next goal is to have an additional 40 computers available in the near future. The idea of mobile laptops was discussed but it was suggested that they would suffer more wear and tear because of the constant movement of these items. It is suggested that the library hold no more than 100 students at a time as not to overwhelm the librarians. It was suggested by Ms. Laudi, Librarian, is that we have the next 40 computers placed together to better facilitate library lessons. It was also suggested that the library have a CAASS system as to monitor the students' attendance as they move into and out of the library. Mr. Asher pointed out that it may be more worthwhile to do a complete overhaul of the library instead of updating it in increments. The library needs an architect to layout the electrical upgrades and structural updates needed. Ms. Laudi also pointed out that the librarians would like to purchase more books and ebooks. We are waiting for the money to be released so that library book purchases can be made. This money totals approximately \$28,000. The issue of getting online subscriptions to periodicals was discussed as the library does not have access to periodicals at this time. The librarians then pointed out that they have about three titles per student when it should be about twenty titles per student. However, twenty titles per student would not fit in our library space. This is why a small part of our titles are purged daily. Mr. Asher also suggested that the library have each assistant principal walk through the library as to see if the library has sufficient titles for the courses taught in the school. Some of the tables are beyond repair and have been taken out of use. Ms. Miller, librarian, suggested that the foundry has a bigger square footage and can serve more students. Ms. Miller also pointed out that a library needs to be compartmentalized. The students were then asked as to what they needed in a library and library services. Concerns from the students were: availability of computers, number of daily hours the facility is open and, amount of noise in the library. The installation of air filters was also suggested.
4. Subcommittee Reports:
 - a. Foreign language: A. Ahmed: At what point in the school year should the voting be completed as to determine a fifth available language at the school. Mr. Asher suggested early spring term as an ideal time for the voting by the students for a new language at the school.

- b. CEP Goal #2 – Performance Expectations: A. Ahmed: The action plan for this goal was discussed regarding the completion of handbooks for parents and faculty. The alumni will update the student handbook. These student books are expensive. We need to survey the staff as to determine if we should print the faculty handbook or just make it available on line or both. The action plan was approved and adopted.
 - c. CEP Goal #1 – Curriculum: R. Lehrman: Ms. Lehrman discussed that a number of teachers have not submitted their curricula and that she has not made further progress. Mr. Asher requested an additional meeting with Ms. Lehrman as to discuss the situation further.
 - d. CEP Goal #3 – Differentiated Instruction: R. Asher: For professional studies day an outside vendor will be here to provide workshops on differentiated instruction and using data to modify instruction. Biology, Chemistry, Physical Education and Physics departments have been using DI well so far this year.
 - e. CEP Goal #4 – Communication: L. Morano: Parents have been expressing that the communication from the school and to the staff has gotten better. Ms. Lehrman expressed that she cannot have her DOE email forwarded to her preferred email address. However the BTHS email system can forward email to a preferred website. A faculty listing of email addresses needs to be formulated regarding the faculty's DOE email addresses. The changes were approved and adopted.
 - f. CEP Goal #5 – College Credit Accumulation: R. Asher: Asking teachers to obtain their college transcripts is a sticking point in this issue. Chemistry will be the first department to be sought out obtaining college credit for advanced courses beyond the Advanced Placement level.
 - g. Title 1 – Parent Subcommittee: D. Gold: Money is available for Brienza to provide PD to our staff.
 - h. Facilities Subcommittee: L. Parizman: The elevators are working and the key cards are working. The cafeteria becoming a double chemistry lab looks to be a good idea. There also needs to be a space for Circles to open up their vending area. Regarding the chemistry labs, a formal vote needs to be taken after the proposal has been read by the committee.
5. CEP discussion: finalize draft 2009-2010: We have modification requests from central regarding our CEP. We have already made adjustments on the Title I suggestions that have been made. Mr. Arias is engaged in changes to LOTE regarding two students in the school. Ms. Hertzberg suggested an electronic voting of the final CEP. There was no opposition to this suggestion – making it approved and adopted.
 6. Budget update: Mr. Conway is not expected to return. The money for his position has been recovered.
 7. Report Card – School Survey: not discussed.
 8. Update on issues raised at last SLT:
 - a. School Library: skipped over for now until we get mission statements from the librarians.
 - b. Recycling program: No progress has been made with classroom recycling. However we will be assisting Keyspan Park with their recycling come the next baseball season there. We also have print cartridge and toner recycling here. Now that the custodian is back in the building, we can try to proceed again as we tried to do in October.
 - c. Building cleaning issues: There is a custodial rating sheet that the Principal completes yearly. We need to review the custodial contract as to understand the custodian's contractual limitations. This is why PO18 forms are filled out, as to request services beyond his contractual services. This school is very clean considering the number of teenagers in the building. The pool needs one more inspection before opening up again. We want to invite the custodian's supervisor to come and address our concerns at a future meeting.
 - d. Physical Education credit for participation on team at school, independent of school: This would open up some building space and time for the students. We need to have a system in place for tracking the number of hours completed. We also have a problem with sports which end mid-



semester. The SLT team has agreed that they are interested in looking at this topic further. We need a subcommittee to look into regulation 100.5.

9. Principal's report on various school-wide issues:

- a. C-30 committee update: Regarding the position for AP of Administration (Parent Engagement), we can move forward next month in the interviewing. The Principal is narrowing down the choices from 70 to about 6. Candidates can request a tour of the building beforehand.
- b. Open house update: February 10, 2010 is our open house date, regardless of how we pay for it. Within a week we should know which students have been accepted to Tech.

10. New Business introduced by team members:

- a. Outside Lunch: There was a proposal regarding letting certain seniors to leave the building for lunch. These seniors would have to meet certain criteria before being allowed to do so. This would reward seniors for their academic achievement. This would also put more money into local businesses who can, in turn, support the school in return. Safety of the students is of importance and limits of distance from the school need to be considered. We will need additional CASS machines to see who has left and reentered the school. There is also the issue of the local police confusing as to who is out to lunch and who is cutting. This needs to be addressed as well. We need to look at data regarding truancy and incidents in the local area. There is also a concern about lateness to class upon returning to the school.
- b. Funding for Clubs and Teams: The new banners hanging on the first floor were purchased by the Alumni Foundation. These indicate that we have been voted as the best high school in the country.
- c. PEP Rally: There will be a major event outside the school and inside the school on January 26, 2010. Up to 10,000 people will be outside the school for the rally. We will try to vacate the premises by 2:00pm that day, other than students taking the English Regents and proctors. All after school activities will be cancelled. Faculty who drive in are encouraged not to do so on this date.

11. Meeting adjourned: 6:53pm.