



SLT Minutes

June 17, 2010

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|-----------------------------|-------------------------|----------------------------------|
| ✓ R. Asher, Principal | ✓ D. Baldwin, UFT Chair | ✓ J. Hertzberg, PTA Co-President |
| ✓ T. Evangelist, AP Science | ✗ R. Lehrman, UFT | ✓ T. Law, PTA |
| ✗ B. Pook, PTA | ✓ L. Parizman, UFT | ✓ L. Morano, PTA |
| ✓ Ms. Mayham, BTAF | ✗ A. Ahmed, Student | ✓ M. Tang, PTA |
| ✓ D. Gold, PTA | ✓ U. Kadziolka, Student | |
| ✓ J. Azrilyant, Student | ✓ I. Ahmad, Student | |

AGENDA

SCHOOL LEADERSHIP TEAM – BROOKLYN TECHNICAL HS

June 17, 2010 4:30 – 6:00 PM

1. **Call to order** – 4:38pm.
2. **Approve minutes of previous meeting** – Spelling errors were corrected in item 5h (Parizman). An item in 5f was corrected. 5d, the “it” is differentiated instruction. Motion to adopt the changes was approved.
3. **Update on issues raised at last SLT** -
 - a. Senior Privileges – using roof: update – we think that the fall term will allow seniors to use one section of the roof for lunch. The area will be a restricted area. Some furniture will be needed.
 - b. Policy consistency across all teams, productions, student government, honor society and clubs regarding eligibility requirements for maintaining membership:
 - R Asher to organize subcommittee – the subcommittee did have some discussions about meeting this summer about preparations for the fall semester.
4. **Subcommittee Reports**
 - a. Foreign language - survey: A. Ahmed – Angelica has developed a survey. The four languages that came up were French, Italian, Spanish and Chinese. Italian was questioned the most in the survey because of the enrollment levels in Italian. The enrollment levels caused scheduling problems. Phasing Italian out over a number of years is a possibility. The survey is going to be posted on the school website. There is also a way to give surveys via Google. Teachers who have helped their students prepare surveys for their research might be able to help develop a better survey for LOTE. The College Board might not even offer the AP Italian course in the future so going with three choices might not be so bad. Russian and Arabic are other choices to consider as well. The survey does not seem ready to go just yet. It needs work and we cannot do this at the end of a school year. The goal of the survey was to know what the demand was for Italian.
 - b. CEP Goal #1 – Curriculum: R. Lehrman - not present. This summer Mr. Evangelist will produce two more curricula. The titles remain a surprise.
 - c. CEP Goal #2 – Performance Expectations: A. Ahmed – the draft parent handbook is being reviewed. Feedback from parents needs to be compiled. The parent handbook needs translations. The faculty handbook is in the works. The student handbook/planner is being worked on by Mr. Williams. He is revising certain sections which the students provided feedback on. Many students have substituted paper calendars with electronic devices. We can also place it on line and the students can download whichever pieces they want. The handbook needs to focus more on rules and regulations and not a calendar to write down homework items.

- d. CEP Goal #3 – Differentiated Instruction: R. Asher – was observed in the classrooms and was the focus of a number of PD sessions. This piece will continue into next year.
 - e. CEP Goal #5 – College Credit Accumulation: R. Asher – St. John’s University is expected to meet with us this summer. Focus will be in many science courses and the Law major at BTHS.
 - f. Title 1 – parent subcommittee: D. Gold – A year end summary from Mr. Fanning is expected.
 - g. Facilities subcommittee: B. Pook / L. Parizman – the roof is being completed in sections. The elevators are being vandalized. A casing will need to go over the readers. If they are vandalized continuously then we will shut them down. The C car is working. The new bathrooms and PA system should be up and running by September. A new phone system is coming to the classrooms as well. The conference room will have a conference phone. There is also an issue with smoking in the bathrooms and smoke detectors might be needed. The foundry floor makes the area usable. BE10 will be a matted room. The pool will be drained soon for the summer. The pool is in working order.
 - i. School Library – a proposal is in the works. The 21st century rooms have been done. The courtroom should begin this summer along with the DNA/Genetics lab. Also, the stage will be worked on this summer. The new curtains are a wine color.
 - ii. Boys’ locker room – they are in the warehouse. Installation will begin this summer. This should not interfere with summer school PE classes.
5. **Number of exams given on any one day** – proposal from student government – this discussion will be tabled until next year.
 6. **Report Card – School Survey.** No data has been released yet.
 7. **Principal’s report on various school-wide issues** – There have been cabinet changes. Ms. Jalloh has retired. Mr. Newman will be the coordinator for Social Studies. Ms. O’Hara will be the PE and Health & Safety AP. There will be new deans to the office as well. Mr. Kaelin will now be a teacher and COSA and report to Mr. Williams. Mr. Malchiodi is no longer in the College Office. Ms. Ross, Ms. Blau are retiring and Mr. Allen will be an English AP at another school.
 8. **Budget update** – A copy will be sent to SLT showing a loss of 1.2 million. Title I money should help but we are still taking a hit. We expect to keep our staff members who are currently in the building. We need to conserve paper. Deadulus and Moodle are options for viewing and printing at home. Paper is just the beginning - there are other items which are just as expensive. The auditorium rentals pay for the workers who maintain it. Programming will have just one committee member and a secretary for support. The following year, our Title I money is crucial.
 9. **CEP: revisions to consider for 2010-11**
 - a. in light of budget cuts.
 - b. considerations by new SLT team – items & approach to discussion - we do not expect changes in SLT with the UFT or CSA members. Ms. Hertzberg has her last SLT meeting tonight. Her seat will be assumed by Ms. Morano, the incoming PTA Co-President. Mr. Tang has completed the 2nd year of his 2 year term. His seat will be filled next year via an election. The Alumni Foundation will keep a member on SLT. Ms. Law’s child is graduating, so is unable to serve the 2nd year of her term; the remainder of her term will be filled by Emily Gao. Ms. Morano has completed her elected term; her seat will be filled by Ms. Ying, Sophomore class parent. The 2 new student representatives for next year are Jacob and Ikra Ahmed. Ms. Hertzberg thanked all outgoing members for their service to the SLT this past year. CEP goals were discussed, and the 3 year plan was reviewed, as well. A handout was provided. Mr. Asher noted that the DOE requires a draft of the CEP be filed at the DOE by June 30. The SLT recognized that the goals need reconsideration, but, in light of the June 30 deadline for a draft, the SLT voted to submit the existing CEP document for 2010-2011, and revise it over the summer or in September. Ms. Hertzberg noted that Goal #1 – Curriculum – was met this year, and there is a reasonable outline



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for 2010-2011, Goal #2 was to provide clear expectations and we have almost finished the handbooks to meet this goal. Goal #3 regarding Differentiated Instruction was met and should be expanded next year. Original Goal #4 - Facilities - was deleted from the 2009-2010 CEP because we establish the Facilities committee as a standing subcommittee of the SLT. As such, it submits its projects and reports progress against them monthly to the SLT. Goal #5 regarding communication became Goal #4. We have met this goal. Goal #5 for 2009-2010 is new – College Credit Accumulation. This includes forming a partnership with a university. We discussed other goals we could consider, including a “go green” goal for next year. We need to make goals which are measurable in the learning environment. Mr. Asher suggested considering developing goals in the context of student achievement and instructional outcome. Where do we want to start off next year? We should consider a retreat to complete the next set of goals. We will propose some dates and meet.

10. **New Business introduced by team members** – numeration forms were called for.
11. **Meeting adjourned** at 6:06pm.