



## SLT Minutes

September 18, 2008

- |                       |                         |                              |
|-----------------------|-------------------------|------------------------------|
| ✓ R. Asher, Principal | ✓ D. Baldwin, UFT Chair | ✓ J. Ewing, PTA Co-President |
| ✓ D. Fanning, APO     | ✓ D. Belmont, UFT       | ✓ A. Grundman-Cooper, PTA    |
| * M. Mandery, BTAF    | ✓ J. Ludwig, UFT        | ✓ J. Hertzberg, SLT Chair    |
| ✓ A. Ahmed, Student   | * S. Bedit, Student     | ✓ L. Morano, PTA             |
|                       |                         | ✓ M. Tang, PTA               |

### 1. CALL TO ORDER – 4:45 p.m.

### 2. INTRODUCTION OF NEW TEAM MEMBERS

### 3. ELECTION OF CHAIRPERSON FOR 2008 – 2009

- Jeff Ludwig was nominated and accepted the nomination for chairperson. Judith Hertzberg was nominated and accepted the nomination for chairperson. Principal Asher publically tallied the secret ballot vote resulting in a tie. Each candidate addressed the SLT for a few moments. Mr. Ludwig discussed future tasks of the committee, such as Comprehensive Education Plan and impending budget cuts. Ms. Hertzberg discussed her desire to help restore previous budget cuts, strengthen the relationship between the school and the PTA, and the role parents can play in the school “report card” process.
- The secret ballot vote was repeated. Principal Asher again publically tallied the votes resulting in nine votes for Ms. Hertzberg versus three for Mr. Ludwig. Mr. Ludwig withdrew his name from nomination and Ms. Hertzberg was elected chair.

### 4. APPROVAL OF MINUTES

- May minutes should reflect that 85<sup>th</sup> Anniversary Dinner is at the Hilton, not Waldorf.
- Minutes accepted from May 29, 2008 and June 25, 2008 as corrected.

### 5. ELECTION OF SLT SECRETARY AND FINANCIAL LIAISON FOR 2008 – 2009

- David Belmont was nominated and accepted the nomination for SLT Secretary. Consensus reached.
- Jeff Ludwig was nominated but declined the nomination for financial liaison.
- No other nominations. Item tabled for discussion with Ms. Hines (absent) who served in the role in 2007-2008.

### 6. SRCOP Report from Principal (Subcommittee to Review College Office Practices)

- Principal Asher updated the SLT on current college office procedures. College Office staff were performing some administrative duties that were unrelated to their primary role. These duties have been reassigned to other faculty and staff.
- Some members of the college office staff have been relocated to the 7<sup>th</sup> floor, adjacent to guidance to integrate services.
- Some new equipment has been purchased by the PTA and new publications are close to publication.
- Responsibility for coordinating college trips will reside with the college office though administrative support for logistics will be coordinated by the AP of Student & Parent Engagement (Mr. Pomaro).
- Naviance software is in place and students are being asked to log in.
- Some items remained to be addressed.
- The English Department will have students writing and revising college essays in the Fall of the senior year.
- Members expressed an eagerness to implement the recommendations of the report including parent volunteers assisting in the college office, guidance counselors attend college office workshops, and students being released as a school trip to attend college visits.

Note: Mr. Malchiodi went “above and beyond” in supporting the work of the college office.

## **7. School CEP and Budget**

- Principal Asher is awaiting performance data from the DOE in anticipation of preparing the CEP.
- BTHS is moving ahead to compile instructional and operational data.
- Principal Asher is working with the assistant principals to set Goals & Objectives congruent to the Principal Performance Review goals and the eventual CEP goals.
- Improving student achievement is one of the goals.
- Tech enrollment increased and is currently 4722, which will be reflected in our budget in October.
- Principal Asher is planning for expected budget cuts in the future. Current budget constraints have put pressure on class size in some areas but funding has been found to reduce class size consistent with C4E expectations.
- Half size class rule has resulted in some classes with more than 34.
- Most of the original 2007-2008 budget cuts were restored and only minimally impacted the school.

## **8. Principal Report on School Wide Issues**

- BTHS is still awaiting records for some incoming freshman to arrive from middle schools.
- Over a one week period in the mid winter, an asbestos abatement on auditorium ceiling tile will be completed. In the meantime, the area will be secured with netting and will be usable including for the upcoming college fair. Stage work and lighting renovations may continue including some work which may be done over the summer. DOE, UFT and office of school construction all responded well to the asbestos problem. The auditorium will not be available in January for College Financial Aid Day.
- The multi-million dollar roof renovations will begin shortly – a contractor has been selected.
- The 21<sup>st</sup> Century classroom project is moving forward as is the new DNA/genetics Lab.
- Alum Ike Heller made a substantial donation to BTHS to facilitate the creation of the Ike Heller Center for Robotics & Computer Integrated Manufacturing. The selected target room is 1S12.
- Mr. Losey, Mr. Brereton, and Mr. Rojas and other faculty have played an instrumental role in development of this project.
- Elevators are all working and we have a contract with a company to do routine maintenance. Faculty should be informed about students being allowed to use elevators.
- One faculty member is going out on a maternity leave, another member out on medical leave, and a third member is returning from medical leave. Mr. Strauss will be picking up the caseload of a guidance counselor going out on medical. The search for a Parent Coordinator is continuing and the posting deadline is 9/26/08.

## **9. New Business**

- The discussion of offering a fourth language continues. We continue to offer six classes of Italian, but we do not have a freshman Italian class. Over the years the language offerings have shifted. Students are currently offered four language choices upon admission. Students have expressed a desire to study other languages and a diminished desire to study Italian. This issue is directly connected to what the middle schools are currently offering. A sub-committee of SLT will be formed to explore whether we should offer a fourth language, and if so, what it should be.
- 85<sup>th</sup> Anniversary Gala Dinner coming up October 22, 2008.
- Administration memorandum concerning the payment of AP fees is pending. Collection of fees will be closer to lunch form collection to optimize our Title I funding opportunity.
- October 23 through October 26 is the NCSSSMST 2008 Student Conference. This event is co-hosted by Brooklyn Technical HS, Bergen County Academies (NJ) and Rochester Institute of Technology.

**10. ADJOURNED 6:25 PM.** Next meeting is scheduled for October 16, 2008.