



**SLT Minutes**

*January 8, 2009*

- |                              |                                |                                     |
|------------------------------|--------------------------------|-------------------------------------|
| ✓ <i>R. Asher, Principal</i> | ✓ <i>D. Baldwin, UFT Chair</i> | x <i>J. Ewing, PTA Co-President</i> |
| ✓ <i>D. Fanning, APO</i>     | ✓ <i>D. Belmont, UFT</i>       | ✓ <i>A. Grundman-Cooper, PTA</i>    |
| x <i>M. Mandery, BTAF</i>    | ✓ <i>J. Ludwig, UFT</i>        | ✓ <i>J. Hertzberg, SLT Chair</i>    |
| ✓ <i>A. Ahmed, Student</i>   | ✓ <i>S. Bendit, Student</i>    | ✓ <i>L. Morano, PTA</i>             |
|                              |                                | x <i>M. Tang, PTA</i>               |

1. **CALL TO ORDER** – 8:46 a.m.
2. Looking to finalize the goals and action plan of the CEP today.
  - CEP revised – submission date January 23, 2009
3. Final Exam Schedule
  - Go back to a Wednesday, Thursday, Friday Schedule
  - Students absent on Monday, January 26, 2009 are required to bring in an absence note.
  - Student Government might consider lobbying to make Chinese New Year a legal holiday.
4. Minutes of December 18, 2008 amended and unanimously approved.
5. CEP
  - Goal #3, 21<sup>st</sup> Century facilities, reflects both current and future efforts to improve the facilities. Revised Goal #3 to continually modernize our facilities to support and enhance the learning environment.
  - See supplemental page on revised goal.
6. Adjourned 3:17 p.m.
7. Next Meeting January 15, 2009.



ATTACHMENT

**Goal #1:** *To document and electronically publish all course base line curricula; validated by the appropriately licensed Assistant Principals in consultation with the Academic Accreditation Committee; and endorsed by the Principal.*

Components - Standards and learning objectives in alignment with the expectations of the respective accrediting organizations.

- Syllabus: course summary, course outline/timetable, grading rubric, methods of evaluation.
- Course profile: pre-requisites, admissions criteria, course weight, credit amount, periods of instruction.

**08-09:** To unify and electronically publish course base line curricula for all

- Regents courses – based on NYS Board of Regents standards
- AP courses – based on the College Board standards.
- Project Lead the Way courses – based on Project Lead the Way proprietary standards

Such curricula will be validated by the appropriately licensed Assistant Principals in consultation with the Academic Accreditation Committee; and endorsed by the Principal.

**09-10:**

Honors courses

Major courses – non-AP based junior year offerings

Physical Education courses

**10-11:**

Major courses – non-AP based senior year offerings

All courses not otherwise covered

Independent study options

**Goal #2:** To establish and communicate specific, clear expectations regarding the performance of students, faculty, administration, support staff and parents.

**08-09:** To develop the inventory of knowledge and skills required of each BTHS constituency.

**09-10:**

To develop rubrics for expected proficiency of each item on the inventory of knowledge and skills.

Rubrics should include

- Definition of skills/knowledge
- Definition of proficiency
- Identification of measuring tools

**10-11:**

Implement rubrics.



**Goal #3:** To implement tools and training to support Differentiated Instruction at BTHS to enhance student learning.

**08-09:** To provide professional development targeted toward creating an awareness and operational understanding among faculty and administration of Differentiated Instruction.

**09-10:** To identify, develop and implement pilot projects using Differentiated Instruction. Refine and replicate professional development to additional faculty and administration to extend participation.

**10-11:** Refine approach/methodology. Identify additional courses and extend pilot projects to them.

**Goal #4:** To continually modernize our facilities to support and enhance the learning experience.

**08-09:** Solicit ideas from all constituencies on needs, to ensure comprehensive planning.

**09-10:** Solicit ideas from all constituencies on needs, to ensure comprehensive planning.

**10-11:** Solicit ideas from all constituencies on needs, to ensure comprehensive planning.

**Goal #5:** To refine the framework necessary to foster a stronger integration and partnership among all Tech constituencies: faculty, students, administration, support staff, parents, and alumni.

**08-09:** To develop an inventory of teams, communication vehicles and assess them for gaps and redundancies. To identify intervention, team building, social interaction and other mechanisms to foster communication and understanding among constituencies.

**09-10:** Pursuant to the above, implementing programs to address the identified gaps and redundancies.

**10-11:** Reflect, revisit, and revise the aforementioned inventory to evaluate their efficacy.