



## SLT Minutes

March 21, 2007

- |                               |                         |                              |
|-------------------------------|-------------------------|------------------------------|
| ✓ R. Asher, Principal         | ✓ D. Baldwin, UFT Chair | * A. Pollard PA Co-President |
| * C. Bonds, APO               | ✓ M. Weiner, UFT        | * J. Ewing, PTA              |
| ✓ M. Mandery, BTHS Foundation | ✓ R. Hardmond, UFT      | * A. Grundman-Cooper, PTA    |
| ✓ S. Mahase                   | Guest: Joan Belen, PTA  | ✓ D. Bowman, PTA             |
| ✓ I. Yu, Student              | Guest: B. Glasse        | ✓ G. Hines, PTA              |

### 1. REVIEW OF MINUTES

- February minutes accepted with corrections by unanimous vote.

### 2. ASSISTANT PRINCIPAL HEALTH & SAFETY

- David Fanning has been appointed to Brooklyn Tech High School as the new Assistant Principal Administration/Health & Safety.
- Randy Asher thanks the parents and students who volunteered their time to serve on the C-30 Committee.

### 3. COMMUNICATIONS

- Telephone Tree for automated telephone phone service (document submitted at meeting)
  - i. A proposal was made to revise the current system. All suggestions should be e-mailed the SLT chairperson, Crystal Bonds.
  - ii. The absentee line is not easy to get through
  - iii. No calls can be routed to the Alumni Office. They have a separate phone number.
  - iv. The tree can be as deep as we choose
- Resolve calendar conflicts between [www.bthsnews.org](http://www.bthsnews.org) and [www.bths.edu](http://www.bths.edu)
  - i. Suggestion: weekly or monthly message
- Coordinated mailings to parents
  - i. Presently, parents receive information through their children or the press. Suggestion: send parents monthly mailings to inform them of current events at the Tech
- Weekly and/or monthly calls to parents via phonemaster to provide important updates
  - o The phonemaster will be used to remind parents of parent-teacher conferences

### 4. OPEN SCHOOL AFTERNOON BELL SCHEDULE

- March 29<sup>th</sup> and 30<sup>th</sup>. Should bell schedule be changed from the previous semester's schedule?
- SLT decided to keep schedule the same as last semester. It was chosen to reflect third period attendance. The schedule was accepted with a unanimous vote.

### 5. QUALITY REVIEW (booklet submitted at meeting)

- The Quality Review is scheduled for April 23-27, 2007
  - i. Brooklyn Tech will perform a pre-review, which is a set of tasks for self-evaluation
  - ii. All schools will be evaluated
  - iii. Specialized high schools will be hard to gauge, because most students are already high achievers
  - iv. The Quality Review will be used as an overview of how school data is used to drive instruction
  - v. Administration sees the Review as a positive, because it will give us accurate feedback about what we are doing and what our needs are, i.e. what skill sets are expected of incoming freshmen and what will we do if the student is deficient in those areas?
  - vi. Each constituency will be asked to evaluate: UFT, faculty/administrators, parents, and students
  - vii. There are three ratings to choose from: well developed, proficient, and undeveloped
  - viii. The Review will assist with the CEP
- Parent Participants: it is recommended that parents who have been engaged in activities at Brooklyn Tech volunteer.

**Next Meeting: Wednesday, April 25, 2007 @ 4:30 p.m.**