



Brooklyn Technical High School

Randy J. Asher, Principal

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Safety Committee Meeting

MINUTES

02/16/11

10:30 AM

1W26

MEETING CALLED BY	M. O'Hara		
TYPE OF MEETING	Safety Committee		
FACILITATOR	P. Witte		
NOTE TAKER	P. Witte		
TIMEKEEPER	M. Williams		
ATTENDEES			
Name	Title	Telephone Number	E-Mail
Maureen O'Hara	APHPE/H&S	(718) 804 – 6528	mohara@bths.edu
Marc Williams	APSPE	(718) 804 – 6442	mwilliams@bths.edu
Phyllis Witte	Dean	(718) 804- 6406	pwitte@bths.edu
Dan Baldwin	UFT		dbaldwin@bths.edu
Level III Jackson	SSA		
Mei Chan	Parent Coordinator		smchan@bths.edu
Caroline Ricardo	Student Representative		Carolyne.ricardo@yahoo.com
SSA Gadson	SSA		

Agenda topics

10:30 AM –11:100 AM **PEP MEETINGS**

P. WITTE

DISCUSSION	Ms. Witte asked for feedback regarding the recent PEP meetings held at BTHS
CONCLUSIONS	
Mr. Baldwin stated that teachers were upset because cars were towed due to confusing the posted signs . Questions were raised as to how this will be rectified for future meetings. Mr. Williams wants clarity as to after school activities. Are the students to cleared after the last class period of the day or after 4pm. The understanding is to clear all students after the last class period of the day.	

FIRE DRILLS

P.WITTE

11:15 AM –11:30 AM

DISCUSSION	Ms. Witte began a discussion on the new evacuation procedures.
CONCLUSIONS	She stated this will be brought up at the next meeting so Ms. O'Hara can give further clarity. Mr. Baldwin asked for the dates for the spring fire drills so he can post them for the staff.

11:30 AM – 11:40 AM

Open Discussion

DISCUSSION	
CONCLUSIONS	
<p>Mr. Baldwin asked if the principal could place in the principal's weekly which elevators are for staff use and which are student elevators.</p> <p>Mr. Williams asked if we could post the times when the center section of the cafeteria are closed. Ms. Witte stated that the center section is closed just prior to the end of the period. This assists with clearing the cafeteria prior to the start of the next period. Once the period begins, the center section is reopened. Mr. Williams asked if a cleanup policy can be put in place for the cafeteria. Ms. Witte responded by stating that she understood that Ms. O'Hara had asked the student government for assistance in this matter. Student representative Carolyne discussed the pending three strike policy for the student elevators.</p>	