



SCHOOL SAFETY MEETING

TUESDAY, FEBRUARY 24, 2009

IN ATTENDANCE: David Newman (Coordinator of Health and Safety), Phyllis Witte (Dean), Marc Williams (COSA), Charise Jackson (Level III), Nicky Chen (Student Government), Sgt. Ronald Eason (Parks Department).

The school safety committee meeting was convened on Tuesday, February 24, 2009 at 11:20 AM in room 1W26.

NEW DEANS: There are two new replacement deans in the dean’s office. Mr. Mike Rodriguez replaced Ms. McBrien. She is now teaching a full schedule. Mr. Richard Stein filled a spot that has been vacant since the leave of Mr. Mills went into effect.

FIRE DRILLS: There are four more fire drills remaining for the year. A schedule will be sent out to the staff in a timely fashion. We do not anticipate running any fire drills until after spring break.

ELEVATORS: Deans are doing sweeps in the morning on the first floor to make sure students do not get on the elevators. Students are not allowed to use the elevators although the elevators are full of students during the day. They overcrowd the elevators which creates a potentially dangerous situation. Many students have elevator keys. They buy them off other students.

MID YEAR SAFETY SURVEY: Mr. Newman is sending out a Safety Surveys to all staff. This will help to answer any questions regarding the deans office procedures and policies for the staff. There is also a space in which the staff can give suggestions on improving the school’s safety initiatives. This was done in-house amongst the staff of the dean’s office to much success. The data will be collected, analyzed and Mr. Newman will focus on utilizing this feedback to have a positive impact on the conduct and proceedings of the deans and Safety Offices.

NEW BUSINESS: There needs to be better communication with the library and the dean’s office. When the library is closed the dean’s office needs to be informed so we can make sure the hallways remain clear ensuring any activity in the hallway does not interrupt instruction.

Sgt. Eason stated that the parks department implemented a dog detail using unmarked cars. They have been giving tickets to people who have their dogs unleashed.

UPCOMING EVENTS:

DATE	EVENT	TIME	LOCATION
3/12/09	Black History	4:00 pm- 6:00 pm	2C3
3/13/09	Blast from the Past Dance	4:00 pm- 8:00 pm	Gym 8
3/18/09	Blood Drive	1:30 pm-5:30 pm	Auditorium
3/20/09	Culture Day	4:00 pm-7:00 pm	

The meeting was adjourned at 11:50 AM.