

INTERNSHIP NOTICE #17

*PS 503 located in Sunset Park, Brooklyn on 59th St. is looking for student **Homework Helpers**. Bi-lingual students who speak and write Chinese and Spanish are a plus, but not a requirement.*

See the requirements below for Position Eligibility, Selection Criteria and General responsibilities. This is a paid internship.

If you are interested in applying email a copy of your resume to the Principal,

Bernadette Fitzgerald at bfitzqe2@schools.nyc.gov

*In the subject line: **Brooklyn Tech Senior for Homework Helper Position***

Deadline: Thursday January 26th 2012

If you have any questions or need additional information,

see me in Room 1W9 during your lunch period.

Important Note: If you are selected for the internship, please inform Mr. Honor immediately via email at:
bths.internship@gmail.com

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PS 503

The School for Discovery and Exploration Magnet School for Ecology and Urban Environment

330 59th Street

Brooklyn, NY 11220

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Bernadette Fitzgerald, Principal

Bfitzge2@schools.nyc.gov

Anthony Pirro, Asst. Prin.

apirro2@schools.nyc.gov

Margery Cooper, Asst. Prin.

Mcooper11@schools.nyc.gov

JOB POSTING NUMBER _____

Homework Helpers - (20)

Position Eligibility:

High School Senior with a 3.0 or higher GPA

Selection Criteria:

Prior experience working with elementary school children (3rd - 5th grade)

Previous volunteer or work experience

Ability to work with small groups of children

Responsible, dependable with good attendance record

Strong in math, reading, and writing

3 references; working papers

Available Monday-Thursday

Interview with staff from Neighborhood Improvement Association

Ability to speak Spanish and Chinese a plus

General Responsibilities:

Supervise group of students (5-7 per group)

Oversee completion of homework

Assist students with homework

Read stories to group

Organize half hour of play/free time

Serve snacks and oversee clean-up

Report to program supervisor and attend periodic trainings

Salary:

\$8.00 per hour

Application:

Application to the principal of PS 503, Bernadette Fitzgerald, by January 27, 2012

Dates:

February 6th - April 20th

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